

**ACHIASE DISTRICT ASSEMBLY
2023 ANNUAL ACTION PLAN**

No.	Broad Activities	Location	Time Frame (2023)				Cost			Programme Status		Implementing Institution/Dept		
			Q1	Q2	Q3	Q4	GOG	IGF/ABFA	OTHERS	New	On-going	Lead	Collab.	
1. GOVERNANCE, CORRUPTION AND PUBLIC ACCOUNTABILITY														
Programme: Management and General Administration														
Sub Programme: SP1.1: Central Administration														
1.	Construction of 2no. residential accommodation facilities for DCE and DCD	Achiase					274,000.00				√		CA	Works Dept.
2.	Completion of two storey Police Station	Achiase					390,000.00					√	CA	Works Dept.
3.	Support security operations in the district	District wide					8,000.00	12,000.00				√	CA	DISEC
4.	Organize quarterly and mandatory meetings of the Assembly such as DAC, PRCU, DISEC, Management and Staff Meetings, Spatial Planning Committee meetings	Achiase					80,000.00	25,000.00				√	CA	DA
5.	Operation and Maintenance of official vehicles and immovable assets annually	Achiase					80,000.00	25,000.00				√	CA	Works Dept. TO
6.	Provision and maintenance of office equipment and stationaries	Achiase					60,000.00	40,000.00				√	CA	Procurement Unit, Works Dept.
7.	Provision of material support for community-initiated projects	District Wide					180,000.00					√	CA	MP
8.	Facilitate National Day Celebrations	Achiase					35,000.00					√	CA	DA
9.	Organize 3no. Sub-committees, Executive Committees and General Assembly meetings	Achiase					15,000.00	20,000.00				√	CA	DA
10.	Facilitate quarterly Area Council meetings	Achiase Aperade					16,000.00	4,000.00				√	CA	DA
11.	Construction of office and residential facility for Circuit Court	Achiase							600,000.00		√		Min. of Justice	DA
12.	Collaborate with Ghana Highway Authority to erect road signs	District Wide					10,000.00					√	GHA	DA
13.	Deploy police at critical location and major road junction to ensure road safety	District Wide					10,000.00					√	GPS	DA

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14.	Facilitate DCE engagements with communities in all the 16 Electoral Areas	District Wide					15,000.00	15,000.00			√	DA	CA
SP1.2: Finance & Resource Mobilization													
15.	Organize quarterly public education on tax obligation	Anamase Achiase Aperade Osorase etc.						6,000.00			√	Finance Dept.	DA
16.	Organize weekly monitoring of revenue collection activities	District wide						6,000.00		√		Finance Dept.	DA
17.	Digitize and update revenue database	Achiase						6,000.00		√		Finance Dept.	DA
Sub Programme: SP1.5: Human Resource Management													
18.	Appraise all staff of the Assembly	Achiase						6000.00			√	HR Dept.	DA
19.	Organize training programme for all staff of the Assembly	Achiase					80,000.00				√	HR Dept.	DA
2. IMPLEMENTATION, COORDINATION, MONITORING AND EVALUATION													
SP1.3: Planning, Budgeting and Coordination													
20.	Establish and quarterly update Socio-Economic Data Hub for the District						14,000.00	5,000.00		√		Stats. Dept.	DA
21.	Prepare Annual Action Plan, Composite Budget for the ensuing year	Achiase					40,000.00				√	DPCU, Budget Comm.	DA
22.	Organize quarterly DPCU and Budget Committee meetings	Achiase					25,000.00	8,000.00			√	DPCU, Budget Comm.	DA
23.	Organize quarterly Monitoring and Evaluation of Development Projects	District wide					45,000.00	10,000.00			√	DPCU	DA
24.	Organize mid-year and annual review and planning session	Achiase					30,000.00	5,000.00			√	DPCU	DA

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25.	Organize 2 Town Hall meetings	Achiase					40,000.00				√	DPCU	DA
3. ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENTS													
Programme: Infrastructure Delivery and Management													
Sub-Programme: Physical Planning													
26.	Prepare 4No. Local Plans	Achiase					60,000.00	8,000.00			√	PPD	DA
27.	Organize 8 No. public education on land use, permit acquisition etc.	District Wide						6000.00			√	PPD	DA
28.	Continue Street Naming and Property Addressing System exercise	Anamase					30,000.00				√	PPD	DA
Sub Programme: Infrastructure Development													
29.	Rehabilitate/ reshape 20km road	District Wide					210,000.00				√	Works Dept.	PU
30.	Facilitate the extension of electricity to newly developed areas	Achiase, Aperade Ahenbrorum Akenkausu, ARS Anamase, Bieni Anyinam, Osorase							10,000.00	√		ECG	DA
31.	Conduct regular site and building inspections	Achiase						8,000.00			√	Works Dept. PPD	DA
32.	Rehabilitate and maintain 50No. street lights in communities	District Wide					70,000.00				√	Works Dept. PPD	DA
33.	Construct 2 no. culverts	Siawkrom Aggreykrom					275,000.00			√		Works Dept. PPD	DA
Programme: Environmental Management													
Sub Programme: Disaster Prevention & Management													
34.	Organize 4 sensitization programmes on the causes and effects of climate change and	District Wide					12,000.00				√	NADMO	GNFS, EPA DEHU

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	resilience practices												
35.	Provide relief items to 50 disaster victims	District Wide					40,000.00			√		NADMO	DA
36.	Organize 4No. zonal tours to monitor disaster prone areas	District Wide					10,000.00				√	NADMO	DA
37.	Form and train 5 disaster volunteer groups (DVGs)	District Wide					15,000.00				√	NADMO	DA
38.	Organize quarterly meetings for Disaster Platform Committee	District Wide					8,000.00				√	NADMO	DA
39.	Collaborate with Environmental Health Unit to inspect sand winning sites and educate sand winners on best practices	District Wide					5,000.00				√	NADMO	DEHU
Sub Programme: Natural Resource Conservation													
40.	Engage forest fringe communities to plant food crops alongside tree seedlings to augment their income and boost reforestation.	Nkomase, Aperedade					15,000.00				√	Forestry Comm.	DA
41.	Education/ Sensitization of fringe communities on forest conservation	District wide					10,000.00				√	Forestry Comm.	DA
42.	Raise 60,000 varieties of tree seedlings for plantation	District wide					4,000.00				√	Forestry Comm.	DA
4. SOCIAL DEVELOPMENT													
Programme: Social Services Delivery													
Sub Programme: Education and Youth Development													
43.	Organize 4 SPAM	District wide					2,000.00				√	GES	DA
44.	Organize one mock examination for final year JHS students	District wide					15,000.00			√		GES	DA
45.	Organize sports festival for all schools in the District including SHS and Persons with Disabilities (PWDs)	District wide					4,000.00				√	GES	DA
46.	Organize monthly inspection and monitoring of schools in the District	District wide					13,974.00				√	GES	DA

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47.	Organize my first day at school	District wide					6,800.00				√	GES	DA
48.	Facilitate quarterly counseling programmes for pupils and parents on drug abuse, career guidance and parenthood	District wide					3,000.00			√		GES	DA
49.	Support STME programme	District wide					2,000.00				√	GES	DA
50.	Organize capacity building programmes for 100 staff of the GES including Head Teachers, teachers and staff of the Education Directorate	District wide					10,000.00				√	GES	DA
51.	Organize quarterly Girl and Boy Child education programmes to address drug abuse and teenage pregnancy issues	District wide					3,000.00			√		GES	DA
52.	Undertake education on hygiene and observation of the COVID 19 protocols for teachers and pupils	District wide					3,000.00					GES	DA GHS DEHU
53.	Provide 2,000 dual desks to basic schools	District wide					300,000.00			√		DA	GES
54.	Construction of 2 No. 6-unit classroom block	Ahumtem, Anamase Presby					1,100,000.00			√		DA	GES
55.	Construction of 1 No. 2-unit KG Classroom blocks	Kokobeng Presby					400,000.00			√		DA	GES
56.	Construction of 8No. 3-seater institutional Toilet facilities for selected basic schools	District wide					450,000.00					DA	GES
57.	Construction of ICT Center and Library for Basic Schools	Aperade Anamase					500,000.00			√		DA	GES
58.	Rehabilitate 1No. 3-unit classroom block	Achiase Salv. Army					88,500.00			√		DA	GES
59.	Rehabilitate 1No. 4-unit classroom block	Anyinam Kotoku DA					105,000.00			√		DA	GES

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60.	Construct 1No. 6-unit classroom blocks	Achiase Islamic					550,000.00		15000	√		DA	GES
61.	Establishment and Construction of Vocational and Technical Training Center	Anamase					800,000.00			√		DA	GES
Sub Programme: Health Delivery													
62.	Immunize 20,000 under 5 children	District wide					48,040.00				√	GHS	DA
63.	Organize monthly public education, health education and social BCC activities	District wide					5,000.00				√	GHS	DA
64.	Organize 12No. monitoring and supportive supervision of all health facilities	District wide					12,000.00				√	GHS	DA
65.	Build capacity of 30 healthcare providers	District wide					8000.00				√	GHS	DA
66.	Organize 4 health celebration events	District wide					12,000.00				√	GHS	DA
67.	Organize 8 safe motherhood promotion activities	District wide					10,000.00				√	GHS	DA
68.	Conduct monthly nutrition surveillance	District wide					9,000.00				√	GHS	DA
69.	Support District response to HIV	District wide					10,000.00				√	GHS	DA
70.	Rehabilitation and Fencing of CHPS compound	Kokobeng					200,000.00			√		DA	GHS
71.	Completion of 1 No. CHPS Compound	Siawkrom					350,000.00				√	DA	GHS
72.	Completion of 1 No. CHPS Compound	Teshieman					100,000.00				√	DA	GHS
Sub Programme: Environmental Health and Sanitation Services													
73.	Organize medical screening of food vendors	District wide						5,000.00			√	DEHU	DA
74.	Procure Sanitary tools and disinfectants	District wide					5,000.00	15,000.00			√	DEHU	DA
75.	Rehabilitation/dislodging of non-functional public Toilets	District wide					10,000.00	20,000.00			√	DEHU	DA

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76.	Conduct regular school health inspections	District wide					2,500.00	5000.00			√	DEHU	DA
77.	Organization of public education on hygiene and prevention of Covid-19	District wide					25,000.00	5000.00			√	DEHU	DA
78.	Manage Final Disposal Sites Quarterly (levelling and equation of accumulated refuse)	District wide					150,000.00				√	DEHU	DA
79.	Organize quarterly Disinfection of Densely populated areas and public facilities	District wide					90,000.00				√	DEHU	DA
80.	Conduct quarterly clean-up exercise in the district	District wide					15,000.00	15,000.00				DEHU	DA
81.	Initiate the arrest and impound stray animals	District wide						3,000.00			√	DEHU	DA
82.	Encourage construction 150 household latrines to reduce households	District wide					10,000.00	6,000.00			√	DEHU	DA
83.	Construction of 3 No. toilet	Teshieman Achiase Aperade					250,000.00		600,000.00	√		MSDI	DA
84.	Monitor water facilities and activities of Water and Sanitation Teams quarterly	District wide					1,000.00	6,000.00			√	DWST	DA
85.	Build capacity of all Water and Sanitation Team	District wide					25,000.00			√		DWST	DA
86.	Repair 15 broken down water facilities	Otopa,Bommoden Akenkausu Adekuma Saviour Church Nyankomase, Mmem Adekumah Anyinabirem Osroase					60,000.00	5,000.00		√		DWST	DA
87.	Construction of 8No. mechanized borehole with reinforced overhead tank	ORS Akenkausu					400,000.00			√		DWST	DA

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		Nsuansa Osorase Takyi Kokobeng Bedaneagya KojoVillage Ohemaa Akura (Akosombo) Bunso Sabreso Akenkausu											
Sub Programme: Social welfare and Community Development													
88.	Settle at least one child maintenance, custody and family welfare cases weekly	District wide					5,000.00				√	SWCDD	DA
89.	Identify, register and supervise operations of Childhood Development center quarterly	District wide					5,000.00				√	SWCDD	NCCE, DOV, GES
90.	Form and strengthen 10 no. child protection teams in 10 communities	District wide					7,000.00				√	SWCDD	NCCE, GES
91.	Identify, register and provide psychological and medical needs assessment to 20 PWDs	District wide					2,000.00				√	SWCDD	NCCE, GES
92.	Support 30 PWDs with inputs, assistive devices, hospital and school bills	District wide					65,000.00				√	SWCDD	DDFMC
93.	Provide skill acquisition, training and empowerment for the 10 PWDs in different crafts with economic value	District wide					15,000.00				√	SWCDD	DDFMC
94.	Organize quarterly Supervision and monitoring of social interventions programmes like LEAP, School Feeding etc.	District wide					3,000.00				√	SWCDD	GES

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95.	Undertake bi-monthly sensitization and social education on social problems in communities i.e. child abuse and violence against children and women, child marriage and disability	District wide					10,800.00				√	SWCDD	NCCE, ISD
5. ECONOMIC DEVELOPMENT													
Programme: Economic Development													
Sub Programme: Trade, Industry and Tourism Services													
96.	Provide skill acquisition, training and empowerment for 10 youth groups	Achiase					12,000.00				√	SWCD D	BAC
97.	Redevelopment of Achiase Market	Achiase					400,000.00			√		DA	Market Comm.
98.	Rehabilitate 2no. Market Facilities	Aperade Akenkausu					10,000.00	15,000.00		√		DA	Market Comm.
99.	Build the capacity of 200 Small and Medium Scale Enterprises access loans from local banks and the National Entrepreneurship Programme	Achiase Anamase Aperade Osorase Akenkausu					5,000.00	3,000.00		√		BAC	DA, MP
100.	Facilitate 2-No. LED platform meeting	Achiase					3,000.00			√		LED Comm.	DA
101.	Collaborate with private businesses to establish manufacturing centers for oil palm, cassava and rice	District Wide					20,000.00		80,000.00	√		MoFA, BAC	DA
102.	Demarcate and develop land for industrial village	Achiase Achiase					5,000.00	15,000.00		√		LED Comm.	DA
103.	Provide Technical Support to Anyinam Green Farm and Tourism Limited	Achiase					4,000.00			√		DA	Private Sector
104.	Collaborate with Jungle Warfare School to organize open day and trade fair on 7th March	Anamase					10,000.00				√	DA	JWS

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Sub Programme: Agriculture Services Management													
105.	Organize 1 RELC Session for agricultural stakeholders the District with 40% female representation.	District wide					9,000.00				√	DOA,	DA
106.	Conduct 1 MRACLS in the District by 5 A.E.As	District wide					1,300.00				√	DOA,	DA
107.	Collect, collate and 4 quarterly Agricultural Market survey	District wide					1,000.00				√	DOA,	DA
108.	Facilitate access to subsidized inputs under the PFJ for 4,000 farmers.	District wide					1,561.16				√	DOA,	DA
109.	Facilitate the control/monitoring of pests including FAW situation in 16 operational areas	District wide					1,500.00				√	DOA,	DA
110.	Organize home and farm visit to 40,000 farmers in the district	District wide					15,000.00				√	DOA,	DA
111.	Establish 2 varietal demonstration fields	District wide					8,000.00				√	DOA,	DA, AM
112.	Establish 8 new F.B.Os (2 per zone), strengthen and improve upon the database of existing F.B.Os & processing groups	District wide					800.00				√	DOA,	DA, BAC
113.	Organize 1 Farmer's Day Celebration in the district	Achiase					30,000.00				√	DA	DOA
114.	Facilitate the establishment of a Satellite Market for locally produced rice in the district by the end	District wide					1,500.00			√		DOA,	DA
115.	Facilitate the Nursing of 120,000 oil Palm seedlings under PERD programme	District wide					20,000.00				√	DOA,	DA
116.	Carry out quarterly monitoring and veterinary visit to 80 animal farmers including farmers under Rearing for Food and Jobs	District wide					1,500.00				√	DOA,	DA
117.	Vaccinate poultry (1,000 birds) and 120 dogs in the district against Newcastle and rabies	District wide					1500.00			√		DOA,	DA

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118.	Support the Ghana Rice Improvement Programme	Achiase					60,000.00				√		DOA,	DA
6. EMERGENCY PLANNING AND RESPONSE (INCLUDING COVID-19 RECOVERY PLAN)														
Programme: Environmental Management														
Sub Programme: Disaster Prevention and Management														
119.	Organize 4 No. public education on Covid-19 and early warning signs of windstorm, domestic and bushfires	District Wide					10,000.00					√	NADMO	DA
120.	Collaborate with Forestry Commission to Plant trees to serve as windbreak in selected communities	District Wide					5,000.00					√	NADMO	Forestry Comm.
Sub Programme: Public Health Services and Management														
121.	Support response to Public Health Emergencies and National Programmes	District wide					3,000.00					√	GHS	DA

